St. Paul’s Lutheran Church - Board of Directors Minutes

October 13, 2021

The meeting was called to order at 5:30pm.

The entire 2021 St. Paul’s Board of Directors was present.

Zac Huffman, Bernice Prescott, Cyndie Dixon, Rick Wood, Jen Houck

Diane Segelhorst, Carol Cook, Pastor Teklu

Zac Huffman called the meeting to order. Pastor opened the meeting with prayer.

The minutes of the September 8, 2021 Board of Directors meeting were approved as presented.

During Executive Session, the board discussed the resignation of Michelle Angeli, the Contemporary Music Director. Michelle was present fro the discussion.

The August 2021Treasurer’s Report, submitted by Treasurer Charlotte Angeli, was approved. The September 2021 actuals are pending.

August Budget Status: **90.14%** of goal, down from July 95.53%

- Offerings YTD: $111,109.79; under goal: (**$12,389.85)**

- Expenses YTD: $117,928.53; under budget **$4,395.03**

- Overall YTD: all income minus expenses **$6,889.08**

- 2021 budget: $183,485.16; $3,528.56/wk needed to meet budget

- 2022 preliminary budget will be presented to BoD prior to next meeting

**Pastor’s Report:**

* Pastor reported that he has visited 19 members/families this month. He is visiting Sheila tomorrow and administering communion.
* He continues to meet with the Prayer Team on Thursdays.
* Pastor continues to lead the Adult Bible study on Sunday mornings. The group, which averages 15 people, is studying the Book of Acts.
* Confirmation Class continues to meet on Thursday evenings. The class consists of 13 students. Sandi Corwin, Bonnie Weinhold, Judy Tribby and Cyndie Dixon are helping to teach. The students are currently studying the Ten Commandments.
* The next Ministry Staff Planning meeting is scheduled for October 20, 2021 at 7:00 via Zoom. The meeting will focus on both the fourth quarter and 2022 Strategic Plan activities.
* Pastor’s sermon series, entitled, “Experience Mercy”, continues through October.
* The Advent season theme will be, “Waiting Upon the Lord”.
* January’s sermon series will be entitled, “United by Christ”.

**Open Items from Last Meeting:**

* New Movers Outreach - Mapping Center for Evangelism & Church Growth
* Jerry K. reports that the kinks in the data received have been resolved and weekly mailings are now in progress.
* As yet, there has not been any response from community.
* Narthex Insulation
* The project will take 2-3 days.
* The installation date is pending.
* Church Cleaning Service
* Life Bridge and St. Paul’s have reached an agreement regarding the cleaning of the church building.
* Pastor Juan has submitted the appropriate tax documents.
* The likely start date is Nov. 1, 2021.
* Projector Request
* Last month, Cyndie requested the purchase of a projector to aid in the instruction of Sunday school.
* Zac purchased it for $125.60 and it has been used several times.

**Current Agenda Items:**

* Diane reported for the Reopening Ad-Hoc Planning Committee.
* The mask mandate remains in place at St. Paul’s.
* Diane continues to consult with Judy for medical guidance.
* The current Anne Arundel County positivity rate is approximately 4%.

Diane suggested that we not eliminate the mask mandate right now and respond appropriately according to rate increase or decrease.

* Outside groups will be contacted and reminded of the mask mandates and other protocols that are in place. Pastor Teklu will contact the Quilters and Zac will contact the AA group that meets in our facility.
* Strategic Plan
* The various teams will be focusing 4th quarter 2021 and first quarter 2022 activities.
* Oasis/Trunk or Treat will take place on October 23 from 2:00 – 4:00.
* The event will include a Bake Sale, music, games, prizes, crafts, a firetruck and “Kezia”, a service dog.
* The Hospitality Team continues to meet and send letters of invitation to new members of the community.
* Men’s Coffee Club continues to meet on Wednesday mornings.
* The Children’s music activities are on hold due to Covid.
* Presently the Children’s Choir rehearses under the supervision of Michelle A.
* Zac sent an email to the Team Leaders requesting their ideas for the 2022 Strategic Plan be sent to him so they can be discussed at the Staff Meeting to be held on October 20.
* Streaming Video & Audio
* The target date for streaming of both services is late October 2021.
* The SED technology grant form has been received and sent to Tech Team 7/26/21.
* As yet, no action has been taken.
* A discussion ensued as to which of the following web-based software packages should be purchased:
* Concordia Church360 Members: Web Based Church Management Software
* <https://www.concordiatechnology.org/church360/members/features/complete-list>
* $500.00/year; $199.00 start up
* Web Based Church Management Software - 2nd option
* [IconCMO.com](http://IconCMO.com)
* $385.00/year
* Pastor and the board decided to wait until next year to decide.
* Life Line Screening (Closed)
* Request for Use of St. Paul Facility (9/4/21 email)
* No reply to 9/15/21 phone & email follow-up
* 2021 - 2022 BoD Officer and Team Leader Vacancies
* BoD 2022 vacancy: Diane S.
* Team Leader Vacancies for 2021: Property and Tech
* Nominating Committee will be chaired by Madonna Howard
* Bernice has taken over the Altar Guild lead
* Michelle Crislip – will continue as Financial Secretary
* Eagle Scout Fence Project
* The scout originally interested in constructing a fence on the East side of the parking lot is no longer interested.
* Do we take this project on ourselves?
* Eagle Scout Well Containment Wall Project
* Still an active project
* John Segelhorst. will work with Scout William
* St. Paul’s will fund the project ~$550.00
* Next BoD meeting: Wednesday November 10, 2021, 5:30PM
* May require meeting prior to review-discuss 2021 budget; slate of officers
* Service Views 2021 - 3rd Quarter:

July Avg:

8:15 am 35 total (32 in person, no live stream, 3 audio)

10:30 am 35 total (23 in person, 12 live stream, 0 audio)

Aug Avg:

8:15 am 34 total (30 in person, no streaming, 4 audio)

10:15 am 30 total (19 in person, 11 streaming, 0 audio)

Sept Avg:

8:15 am 30 total (27 in person, no streaming, 3 audio)

10:30 am 38 total (26 in person, 12 streaming, 0 audio)

Sept 5 8:15 am 33 total (26 in person, no streaming, 7 audio)

10:30 am 31 total (20 in person, 11 streaming, 0 audio)

Sept 12 8:15 am 26 total (26 in person, no streaming, 0 audio)

10:30 am 53 total (34 in person, 19 streaming, 0 audio)

Sept 19 8:15 am 28 total (25 in person, no streaming, 3 audio)

10:30 am 38 total (30 in person, 8 streaming, 0 audio)

Sept 26 8:15 am 33 total (30 in person, no streaming, 3 audio)

10:30 am 30 total (20 in person, 10 streaming, 0 audio)

Respectfully submitted,

Cynthia L. Dixon

Secretary