St. Paul’s Lutheran Church - Board of Directors Meeting Minutes

October 12, 2022

Board of Directors Present: Zac Huffman, Jen Houck, Judy Tribby, Bernice Prescott

Not present: Cyndie Dixon, Carol Cook, Madonna Howard, Pastor Teklu

The meeting was called to order at 5:30 p.m. by Zac Huffman, who opened with prayer, thanking the lord for bringing us together to handle the church’s business, seeking guidance and healing for those in need. He expressed appreciation for the supply pastors who have served St. Paul’s.

The minutes of the September 14 BoD meeting were discussed and approved as presented.

The Treasurer’s Report for September, 2022 was previewed:

September Budget Status: **97.74%** of goal, up from August’s level of **96.94%**

- Offerings YTD: $142,705.02; under goal: **(3,360.99)**

- Expenses YTD: $113,001.72; under budget: **$33,363.46**

- Overall YTD: all income minus expenses yields **$30,002.47 excess;** Zac advised that the excess if largely due to our receipt of Paycheck Protection fundsand the fact that we have not been paying a worship director this year.

- 2022 budget: $195,154.63; $3,752.97/week income needed to meet budget

Zac reported that preparation for the 2023 proposed budget in progress. The Pastor’s salary is proposed to be left in the budget for the full year.

The worship leader’s salary will also be left intact.

The financial report was approved as presented.

Zac Huffman reported that the Pastor’s disability pay application has been approved, retroactive to August 5. Payment will be 70 percent of salary and is tax-free, Zac is reviewing how to retroactively adjust to recoup appropriately the salary that was paid that is now covered by disability pay.

Pastor’s Report

- Since Pastor Teklu was hospitalized on Saturday., July 23, 2022; all pastoral activities have been on hold

- Pastoral emergency contact is:

~Pr. Matt Hilpert, Galilee Lutheran, Pasadena, MD

~808-347-2876 (M), 410-255-8236 (O)

~[m.hilpert@glcpasadena.org](mailto:m.hilpert@glcpasadena.org)

Judy Tribby reported that she represented St. Paul’s at a circuit meeting this week. Three of the ten churches on the circuit were represented. Judy and Pr. Hilpert were elected as delegates to the LCMS convention next summer. She reported that Galilee Lutheran is hosting a well-known program called Financial Peace University, presented by Dave Ramsey. Galilee has a license to provide it to families for $60 per year. Judy will get the information and present it in the newsletter.

Zac reported on the supply pastors scheduled thus far for future Sundays:

~October 16: Pr. Kevin Wackett\*

~October 23: Pr. John Jakupciak

~October 30: “ “

~November 6: Pr. Kevin Wackett

~November 13: “ “

~November 20: “ “

~November 22 (Tuesday): TBD

~November 27: Pr. Kevin Wackett

~December 4: “ “

~December 11: “ “

~December 18: Pr. Brian Rosenkoetter

~December 24 (Saturday): TBD

\* Arrangements have been made with Bowie Comfort Inn for overnight stay

He reported that we will continue to book supply pastors as far into the future as possible, so we are covered if needed.

There is not update on the search for a contemporary music director.

Ministry staff planning meeting is scheduled for 7:00 p.m. on October 19.

Open Items from Last Meeting

1. Church Cleaning Service

- Life Bridge if the new church cleaning service; they began September 23 at a cost of $500 per month.

1. Church Management Software: IconCMO has been installed; database update is in progress; Susan Perdue is working on it as she is able.

Current Agenda Items

1. Sunday School and Education Team Lead Change

- Erin Mitchell will lead Sunday school

- Cyndie Dixon will lead Education

- Adult Bible Study is now, “Adult Forum”

1. Strategic Plan: Strategic Vision Refresh, focusing on 2022 activities:

- 3rd and 4th quarter goals:

~ Complete church directory / database

~ Trunk or Treat scheduled October 23, 1:00 PM

~ Thanksgiving pie service scheduled November 22, 7:00 PM

~ St. Paul’s 75th anniversary (no plans yet)

~ Team “frame of reference” documents is on hold

1. Streaming Video & Audio

- A major sound board failure occurred on September 8; we will seek repair or

replace it.

- A smaller capacity board is currently in place.

- Ryan Dusak will assist with a complete system update at no charge.

- Additional volunteers are needed to fill vacancies in scheduling.

1. Storage and Display

- Youth Group - storage requirements to be determined

1. Education & Worship Team

- Education team meeting held September 28

- Worship team meeting held October 5

1. John Segelhorst to possibly acquire / install altar hand rail(s); this is pending as there is difficulty finding appropriate fixtures.
2. We are seeking landscape company to maintain church grounds

- Stephen Wise will continue for remainder of 2022; we are looking for someone for next year

1. We need to determine nominating committee for 2023 Slate of Officers. Discussed that a full committee is not needed, but we just need to identify candidates for the positions.

Discussed whether the position of Financial Secretary is needed. Linda and Sadie are the counters, and they are basically doing the job. We need to review the constitution to determine if the position is required.

1. Congregation Meeting will be held **December 11, 2022**, 11:45 am
2. The next BoD meeting will be Wednesday November 9, 2022, 5:30 pm
3. **Service Views 2022 - 3rd Quarter:**

July Avg: 8:15 am 38 total (28 in person, 10 live stream)

10:00 am 62 total (54 in person, 8 live stream) 1 service

10:30 am 22 total (14 in person, 8 live stream)

Aug Avg: 8:15 am 50 total (27 in person, 23 live stream)

10:30 am 27 total (15 in person, 12 live stream)

Sept Avg: 8:15 am 57 total (34 in person, 23 live stream)

9:30 am 58 total (40 in person, 18 live stream)

10:30 am 37 total (22 in person, 15 live stream)

**Individual Services:**

Sept 4 8:15 am 56 total (32 in person, 24 live stream)

10:30 am 36 total (24 in person, 12 live stream)

Sept 11 9:30 am 58 total (40 in person, 18 live stream)

Sept 18 8:15 am 56 total (31 in person, 25 live stream)

10:30 am 25 total (18 in person, 7 live stream)

Sept 25 8:15 am 58 total (38 in person, 20 live stream)

10:30 am 49 total (24 in person, 25 live stream)

The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Bernice Prescott